

**FACT SHEET #160 March 2020**

## **CLAIMING UNEMPLOYMENT BENEFITS IN MICHIGAN COVID-19 GUIDE**

If you become unemployed, you may qualify for unemployment insurance benefits. These benefits are intended to provide temporary income as you seek new employment. To be eligible for unemployment benefits, you must be unemployed and able to, available for, and actively seeking suitable full-time work.

### **Filing for and Receiving Benefits**

A claim for unemployment benefits begins the week it is filed. Therefore, you should file your claim during your first week of unemployment.

### **There are two ways to file a new claim or re-open an existing claim:**

- **FASTEST AND PREFERRED METHOD:** Online – Visit [www.michigan.gov/uia](http://www.michigan.gov/uia) and sign into MILogin to access or create an account on the Michigan Web Account Manager (MiWAM).
- **Telephone** – Call 1-866-500-0017. If you are hearing impaired, TTY service is available at 1-866-366-0004.

### **Information Needed to File a Claim:**

- Your social security card,
- Your state issued driver's license or ID card number or your MARVIN PIN (if you have one),
- The names and addresses of employers you worked for during the past 18 months along with your quarterly gross earnings,
- The last date of employment with each employer,
- Your most recent employer's Federal Employer ID number (FEIN) (especially if you have **not** filed a claim within the last three years or have been employed for less than six months) and Employer Account Number (EAN). Depending on your situation, knowing the account number may speed up the processing of your claim.
- If you are **not** a U.S. citizen or national, you will need your Alien Registration card and the expiration date of your work authorization.

### **Bi-Weekly Certifications**

You must certify your eligibility every two weeks to receive payment. The preferred method of certifying is online, although phone certification is also available.

- Online: Visit [www.michigan.gov/uia](http://www.michigan.gov/uia) and sign into MILogin to access your MiWAM account. Your online account is accessible seven days a week, 24 hours a day.
- By Phone: Call MARVIN at 1-866-638-3993, Monday through Saturday, 8:00 a.m. to 7:00 p.m.

### **The Register for Work and Work Search requirements are waived if you are receiving unemployment benefits as a result of COVID-19.**

**Register for Work and Work Search** (your requirement will be noted on Form UIA 1575C, Monetary Determination that is sent to you from UIA)

- You may be required to register for work with PMTC at a Michigan Works (in person registration)
- You may be required to search for work (two documented contacts per week)

### **Two ways to receive benefits, choose either:**

- Debit card or
- Direct deposit to your bank account

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**For more information** – including a copy of UIA 1901, *Unemployment Benefits in Michigan* and forms, visit our website at [www.michigan.gov/uia](http://www.michigan.gov/uia). If you have a question or problem with your claim, you can submit an inquiry online through your MiWAM account. For in-person assistance, you may visit one of our Local Offices located throughout the state. Find a list of locations at [www.michigan.gov/uia](http://www.michigan.gov/uia).

Employers, direct your questions to the Office of Employer Ombudsman (OEO) through your MiWAM account at [www.michigan.gov/uia](http://www.michigan.gov/uia). If you are hearing impaired, TTY service is available at 1-866-366-0004.

### WHAT YOU NEED TO FILE AN UNEMPLOYMENT CLAIM

To file a claim, you must first sign into MILogin to create or access your MiWAM account at [www.michigan.gov/uia](http://www.michigan.gov/uia).

PERSONAL INFORMATION	
Social Security Number:	
Driver license number or State ID number:	
Mailing address (where you want information about your claim sent):	
County (where you live):	
Telephone number: Email Address:	
How do you want to be paid? Select your benefit payment preference:	Direct Deposit <input type="checkbox"/> Debit Card <input type="checkbox"/> Routing Number: _____ Bank Account: _____
If you are not a citizen or national of the United States, give your Alien Registration Number and the expiration date shown on your alien ID or documents:	
EMPLOYMENT INFORMATION	
Your most recent employer (the one you last worked for) and Federal Employer Identification Number and Employer Account Number:	Name: _____ FEIN: _____ EAN: _____
Street Address (use the payroll address if known):	
City, State and Zip Code:	
Dates of employment and the amount of money you earned (gross amount, without deductions)	Beginning Date: _____ Ending Date: _____ Gross Earning : _____
Your next recent employer (the one you last worked for) and Federal Employer Identification Number and Employer Account Number:	Name: _____ FEIN: _____ EAN: _____
Street Address (use the payroll address if known):	
City, State and Zip Code:	
Dates of employment and the amount of money you earned (gross amount, without deductions)	Beginning Date: _____ Ending Date: _____ Gross Earning : _____